

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Current Interest Items

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1. White House Details

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a. [REDACTED] GS-12 Operations Officer, [REDACTED], has been informally detailed for 90 days, on a non-reimbursable basis, to the Consumer Affairs Staff headed by [REDACTED]

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b. [REDACTED] GS-4 Clerk-Steno assigned to IAS, was recently extended for 60 days on detail to the White House. However, in accordance with informal agreements reached when [REDACTED] was detailed, the White House is now transferring her to their permanent staff and she will be picked up on their rolls 24 May 1964.

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c. The Civil Service Commission advised us on 13 May of a critical requirement for a qualified flexowriter operator for a 90-day detail to the White House. This requirement has been filled by the detail of [REDACTED] from our Correspondence Section effective 25 May 1964.

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2. Academy Referrals

[REDACTED] (U.S. Military Academy) has advised us that he will take a graduate course in business administration and is therefore not interested in applying to the Agency for employment at this time. He has been invited to get in touch with us when he completes his studies if he is interested in employment with us at that time.

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Since [REDACTED] has not replied to our follow-up inquiry regarding his application, we have concluded that he does not intend to apply. This leaves as pending cases only the three West Pointers to whom applications were sent in late April. We have not heard further from any of these young men as yet.

3. Final Report: CSCS Surplus Personnel Program  
Final action has now been taken on all cases of personnel declared surplus to Clandestine Services requirements in 1962:

Retained in Agency

Reassigned as career employees	26
Converted to reserve appointments	3
Converted to contract employment	6
Appeals upheld	15
Total retained	50

50

Departed from Agency

Resigned	14
Terminated	69
Disability retirements	5
Optional retirements	1
Total departed	89

89

Total declared surplus 139

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4. Proposed Notice Concerning Availability of Personnel Regulations

In response to an IG recommendation regarding the difficulties employees generally have in familiarizing themselves with the Agency's personnel and related regulations, we had proposed the issuance of a notice citing the major references and advising employees that they could inspect these regulations in their own administrative offices or in the Office of the Director of Personnel. The Chief of Operational Services objected to this notice during the coordination process and the Chief, Plans and Review Staff/OP has discussed it further with the Chief, Inspection Staff. As a result, it has been agreed to withdraw the proposed notice.

Emmett D. Echols  
Director of Personnel

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